

Empowerment Audit

Use this worksheet to identify opportunities to improve employee empowerment.  
Use additional pages as necessary.

- 1. Identify 5–10 issues employees say “no” to.
- 2. Determine what resources, procedures, or authority is missing.
- 3. Make changes to empower employees.

Issue	Missing Empowerment
	Resources:  Procedures:  Authority:  Plan to fix it:
	Resources:  Procedures:  Authority:  Plan to fix it:
	Resources:  Procedures:  Authority:  Plan to fix it: